

## Appendix D – Overall assessment of 23/24 savings delivery

Each Service Review and the associated savings are risk assessed and RAG rated on a monthly basis. The latest position is set out in the table, below.

		November	January			Variance
RAG status	RAG rating determination	Total Nov 2023 £000	Staff savings 23/24 £000	Non-Staff savings 23/24 £000	Total Jan 23/24 £000	Movement Nov to Jan £000
	Savings delivered	£961	£553	£408	£961	£0
	Clear plans, realistic timescales	£235	£68	£184	£252	£17
	Some risks to delivery or detailed delivery plan still in development	£272	£0	£255	£255	(£17)
	Significant risks to delivery, delivery plan yet to be agreed	£40	£16	£24	£40	(£0)
	Savings target will not be met this year	£146	£120	£26	£146	£0
	<b>Totals</b>	<b>£1,654</b>	<b>£757</b>	<b>£897</b>	<b>£1,654</b>	<b>£0</b>

This review shows that £961k of savings are marked as complete, i.e. all necessary actions have been taken in order to deliver the saving.

A further £252k is marked as green, this relates to delivery of improvements relating to the Southern Building Control Partnership, ongoing work to develop a shared service with RBBC to deliver Revenues and Benefits to other local authorities, along with an element of savings expected in Customer Services and Operations.

£26k in Regulatory Services is now marked as unachievable in 2023/24, due to a change in the management leads at Tandridge District Council and Mole Valley District Council and the subsequent need for a reset on the savings proposed. This is likely to be offset by other savings within Regulatory Services to achieve a balanced budget, but the longer-term change is still required and will be pursued in 2024/25. The Deputy Chief Executive is actively discussing savings in this area with counterparts at Mole Valley District Council. £35k in IT is also marked as unachievable in 2023/2024, with the saving being rephased into 2024/25.

£85k of Senior Management restructure savings has been marked as unachievable for 2023/24 due to a portion of the management structure saving being reinvested into Planning.

The Red element of £40k relates to the remainder of savings planned in Customer Services and Legal savings of £24k which are now being reviewed and plans will need to be revised. S&R Committee is currently forecasting an underspend overall, despite these changes.

The Amber element of £255k reflects the risks to delivery of savings planned over the remainder of the year. This consists of the following:

- £150k saving from better utilisation of the Homelessness Grant Funding, where certainty will increase over the course of the year as homelessness levels are tracked but it is unlikely that this will be marked as complete until year-end.
- £70k of Assets and FM savings, which are partly dependent on increased lettings at the Council Offices, Oxted and Quadrant House in Caterham and transfer of responsibility for maintenance to leaseholders. Although plans are in place for this, certainty will only come with additional lettings. A reserve exists to mitigate this risk.
- £25k in Revenues and Benefits – marked as amber as relies on working with external partners with plans being progressed in detail. Confidence in delivering the amber savings will grow as the year progresses.

## Appendix D – Overall assessment of 23/24 savings delivery – unachievable items

Details below of Service Review savings summarised in the table above, rated unachievable this financial year

FTP - SAVINGS SHEET AND TIMINGS - S&R DECEMBER 2022 - last updated 30/10/2023						
Committee	Service Area	Staffing change (Y/N)	Summary of saving	RAG Rating	Total Target saving (23/4/5)	2023/24 realisable saving ('000s)
S&R	IT	Y	Based on staffing review and new model	Black	£35,000	£35,000
Community Svcs	Regulatory services	N	Productivity Improvements	Black	£16,000	£16,000
Community Svcs	Regulatory services	N	Standardisation of approach will save updating two websites and will bring better clarity and reporting of overall budget. Digital Improvements	Black	£15,000	£10,000
Planning policy	Building control	N	External review into operating model and opportunities to drive value for all partners from SBCP	Black	£0	£0
Community Svcs	Regulatory services	N	Risk based approach to inspections	Black	£0	£0